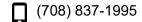
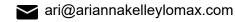
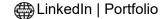
ARIANNA KELLEY-LOMAX

PROFESSIONAL SUMMARY

Multidisciplinary professional specializing in writing, editing, and communication with proven success in transforming complex ideas into clear, engaging content. Experienced in broadcast journalism, content development, and academic/professional proofreading, with strong foundations in administrative coordination and project support. Adept at tailoring voice, style, and tone to diverse audiences across digital, print, and live broadcast media. Skilled in collaboration, problem-solving, and meeting high-pressure deadlines. Committed to delivering polished, impactful work that strengthens brand presence and audience connection.







EDUCATION

Kent State University —

Bachelor of Arts in Communication Studies Kent, OH

CORE COMPETENCIES & SKILLS

- Writing & Editing: News scripts, proposals, briefs, business communication, creative copy, academic papers
- Communication: Broadcast journalism, interviewing, presentation, cross-functional collaboration
- Tools: Adobe Creative Cloud, Microsoft 365, Google Workspace, Oracle
- Additional: Proofreading (AP/ Chicago/MLA/APA), content organization, workflow management

PROFESSIONAL EXPERIENCE

Outlier — Freelance AI Writing Consultant Jan 2023 – Present | Remote

- Edited and proofread scripts, proposals, and academic papers for clients, ensuring accuracy, clarity, and proper formatting.
- Collaborated with writers to refine structure, strengthen tone, and align content with audience expectations.
- Delivered polished, publication-ready materials under tight deadlines, balancing speed and quality.

Black Squirrel Radio — Radio Co-Host & Creative Director October 2015 – Dec 2019 | Kent, OH

- Researched, wrote, and delivered AP-style news scripts under live broadcast conditions.
- Planned and produced engaging interview segments, coordinating with guests and staff to maintain show flow.
- Edited audio for clarity and timing, ensuring professional sound quality and consistent branding.
- Directed creative programming decisions that expanded listener engagement and strengthened station presence.

Amazon — Area Manager May 2021 – Dec 2022 ∣ Fontana, CA

- Led shift operations and coordinated cross-functional teams to meet performance and safety goals.
- Authored clear documentation and daily reports, ensuring accuracy and effective communication across departments.
- Trained staff on communication strategies and performance expectations, strengthening team efficiency.